

Thank you for considering distribution of music work through Pacifica's Audioport.org to Pacifica Network.

The network includes around 225 radio and Internet stations in the USA, Canada, and Europe. These are the stations who will be able to access your music via Audioport. [You can find a list of them here](#), including links to their websites, where you will be able to find contact information.

Below is a checklist of questions for you to review. Please fill this out as a first step. Our intent with this checklist is not to discourage you but to confirm that Audioport.org is the right platform for you to distribute your work and to help you prepare as quickly as possible. Thank you.

Review of FCC and IRS regulations: <https://pacificanetwork.org/fcc-irs-regulations-for-noncommercial-programmers/>

Please check all areas of agreement. Return the completed form to Ursula@pacificanetwork.org.

How would you describe your music (style, genre, or other description)? _____

I own the music and am able to permit Pacifica to distribute it

I give Pacifica Foundation permission to distribute my music recordings

I understand that content I distribute in Audioport.org is considered my property and does not give Pacifica exclusive rights to its distribution

I understand that access to my music in Audioport.org will only be for broadcasting purposes

I understand that I am free to remove my content from Audioport.org at any time

I understand that I am contributing my work to Audioport.org for no payment and there is no cost to distributing via Audioport

I understand that Audioport.org is a curated collection and application to Audioport.org does not guarantee acceptance for distribution

I understand that Pacifica is not responsible for the promotion of my music

I understand the legal restrictions of the FCC and IRS, especially regarding language

My content does not include defamatory statements about individuals or groups that would leave me, my station, and Pacifica liable to legal action.

Please indicate that you have [reviewed these restrictions](#) and will comply.

I will respect the intellectual property rights of others, and will not infringe on copyrights, in my shows.

I know all the lyrics in the music

My show does not espouse violence, prejudice, or blatant misinformation. I understand this is Audioport policy.

My audio is an .mp3 with a bitrate of 128 or higher

The sound quality of my recording is good and at appropriate levels for broadcast

My audio file includes metadata

Please continue on p. 2

Please complete the requested information below.

Audioport.org relies on producers self-uploading their content. Who will be uploading your show? Please provide their contact information. _____

What email address will be used as a login? _____

This will also be the address shown in conjunction with your music in Audioport. It will also be where a link will be sent for set-up and password changes.

Are you interested in distributing a collection (such as an entire CD or other grouping)? _____

If so, how many different collections? _____

Are you interested in distributing single songs? _____

If so, how many? _____

Please send us a description of your music (for display on Audioport.org). We suggest that you include: instrumental, vocal, both, etc, musicians, dominant message (if any), your location, and a phrase like: *You will like this if you like*

Please upload an image for us to use on the website. **IMPORTANT: Please confirm that the image belongs to you or is not copyrighted.**

Thank you for answering these questions! We will contact you shortly to assist.

My Name _____

Date _____